

Harrisburg City Council is seeking
Applicants to apply for the
Seat of the City Treasurer that became vacant on
September 2nd.

The City Treasurer shall be a competent accountant, at least twenty-one years of age, and shall have been a resident of the city for at least one year prior. He/She shall reside in the city throughout his/her term in office. (53 P.S. 36401).

City Council will choose the successful candidate in accordance with the procedure set forth in the Optional Third Class City Charter Law, 53 P.S. § 41406 (b).

Applications can be obtained on the city's website at www.harrisburgpa.gov or from the City Clerk's Office during regular business hours located at 10 N. Second Street (Suite One), Harrisburg, PA 17101

Applications are due in the City Clerk's office no later than the close of business (5PM) on Monday, September 15, 2014. Please note that applications will only be accepted by the City Clerk via hard copy. No electronic submissions will be accepted.

Each eligible candidate will be contacted and invited to attend the Public Meeting scheduled for **Thursday, September 18th at 5:30PM**. At this meeting, each candidate will be given an opportunity (1-2 minutes) to introduce themselves to City Council & explain why they are interested in the vacant seat. Council members will nominate (1) one candidate of their choice. The City Clerk will collect & read the names of the nominated candidates who should be prepared to be interviewed that night. After the interviews are completed, a decision will be made that night. The selected candidate will be voted on & sworn at the September 23rd Legislative Session at 6PM.

All meetings will be held in Council Chambers, Room 101, Martin Luther King, Jr. Government Center, 10 North Second Street, Harrisburg, Pennsylvania.

CITY of Harrisburg

City Treasurer

APPLICATION FORM

Name: _____

Address: _____

How long have you resided at this address? _____

Occupation: _____

Place of Employment & Address:

How long have you been at your current place of employment? _____

Telephone Number: _____

E Mail Address: _____

If you need more space to answer any of the questions below, please use additional paper and include the number of the question you are addressing. In addition, please attach a current resume to the completed application.

1. Why are you interested in serving as the City Treasurer?

2. In your opinion, what is the City Treasurer's primary function?

8. Do you now or have you ever served on any City of Harrisburg Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

9. Have you ever been convicted of a felony or misdemeanor? Yes ___ No ___ If you answered "Yes" to this question, you must provide the following information for each offense. Use additional sheets of paper if necessary.

Offense:

Date of offense:

City and State in which offense occurred:

Name of court having jurisdiction:

Disposition or sentence for offense:

Additional information:

10. Do you own any properties or businesses in the City? If yes, please list the names and addresses of each.

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities.

Signature _____ Date _____

**** REQUIRED**** Attach your resume, include three references and please return the completed form to:
The Office of the City Clerk - 10 North 2nd Street (Suite One) Harrisburg, PA 17101

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