

# ***DAUPHIN COUNTY GENERAL AUTHORITY***

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Barbara A. Zemlock, Chairperson  
David W. Shannon, Vice-Chairman  
David M. Transue, Secretary  
William D. Kohl, Treasurer  
Douglas S. Gelder, Asst. Secretary/Asst. Treasurer

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Cynthia L. Boratko, Executive Director

## **REVISED AGENDA**

**Wednesday, November 20, 2013**

### **DAUPHIN COUNTY GENERAL AUTHORITY BOARD OF DIRECTORS REGULAR BOARD MEETING**

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
  - October 16, 2013 Regular Board Meeting
  - November 15, 2013 Special Board Meeting Minutes**
- III. PUBLIC COMMENT
- IV. **EXECUTIVE SESSION**
- V. REPORT FROM TRUSTEE – ALFONSE MILLER, CCTS, M&T BANK
- VI. REPORT FROM FINANCIAL ADVISOR – JAY WENGER, SUSQUEHANNA GROUP ADVISORS
- VII. COMMITTEE REPORTS
  - GOLF COMMITTEE*
- VIII. REPORT FROM SOLICITOR – GUY BENEVENTANO, SOLICITOR
  - A. *Dauphin County General Authority*
    - Resolution #05-2013 – Tel Hai Retirement Community Financing**
  - B. *Hyatt Hotel*
    - 1. **Officers' Certifications and Requests to Trustee re 1998 Bonds**
    - 2. **Bill of Sale and Assignment and Assumption Agreement**
    - 3. **Seller's Certificate**
    - 4. **Certificate of Non-Foreign Status**
    - 5. **Owners Affidavit (First American Title Insurance Co.)**
    - 6. **Application for Use of Management Company (LCB)**
    - 7. **Application for correction to License or Permit (LCB)**
    - 8. **Termination of Hyatt Management Contract**
    - 9. **Escrow Agreement with Trustee re Bond Redemption**
- IX. FINANCIAL REPORTS – DARLENE GRABY, ACCOUNTANT
- X. REPORT FROM EXECUTIVE DIRECTOR – CYNTHIA BORATKO, EXECUTIVE DIRECTOR
  - A. *Dauphin County General Authority*

1. Maher Duessel- Approval of the Audit Engagement Letters  
REQUESTING CONSIDERATION AND APPROVAL OF LETTER
2. Swatara Twp. Vol. Fire Company- Approval of the Donation Request  
REQUESTING CONSIDERATION AND APPROVAL OF REQUEST
3. Greenlee Partners, LLC Contract Extension  
REQUESTING CONSIDERATION OF EXTENSION OF CONTRACT
4. **PPO&S Invoice \$225.00**  
**REQUESTING CONSIDERATION AND APPROVAL FOR PAYMENT**
5. **HHS Building Trustee Administration Fee – BNY Mellon - \$2,120.00**  
**REQUESTING CONSIDERATION AND APPROVAL FOR PAYMENT**

B. *Hyatt Hotel*

McNees Wallace & Nurick- Approval of Req. #91-2013 for legal services rendered \$1,742  
REQUESTING CONSIDERATION AND APPROVAL FOR PAYMENT

C. *Riverfront Office Center*

1. RATIFICATION- PennDot Lease Amendment #7  
REQUESTING CONSIDERATION AND RATIFICATION OF AMENDMENT
2. **Consent Form – Treasury – Leasehold Improvements of \$24, 314.00**  
**REQUESTING CONSIDERATION AND APPROVAL OF CONSENT**

XI. OLD BUSINESS

XII. MATTERS REQUIRING BOARD ACTION

A. *Hyatt*

1. #81-2013 Professional Fees – Susquehanna Group Advisors, Inc. (October) \$1,485.00
2. #82-2013 FF&E Funding Request - \$131,343.82
3. #83-2013 Legal Expenses – Guy P. Beneventano, Esq. (October) \$3,467.74
4. #85-2013 Reimbursement of Professional Fees–Greenlee Partners, LLC(November) \$3,000.00

B. *100 Chestnut Street*

#11-2013 Monthly Operational Request - \$22,600.00

C. *Riverfront Office Center*

DCGA Reimbursement - Greenlee Partners, LLC Invoice (November) - \$2,000.00

XIII. BOARD RATIFICATION

*Hyatt*

1. #80-2013 Operational Funding Request - \$958,291.73
2. #84-2013 Operational Funding Request - \$589,635.68

XIV. OTHER BUSINESS

XV. ADJOURNMENT

***Revisions Listed in Bold***